

SURGEON TRAINING MANUAL

Content:

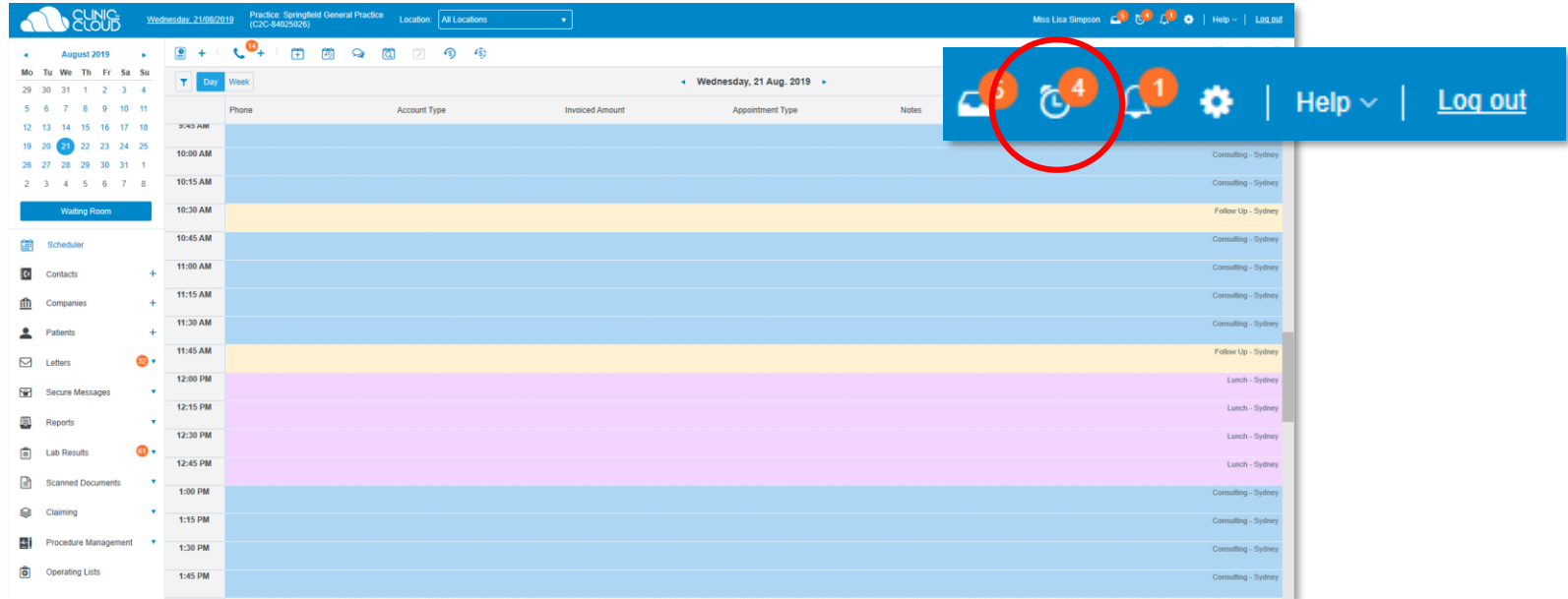
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1

eTasks

Learn how to Add/Edit eTasks [here!](#)

The screenshot shows the CLINIC CLOUD interface for Wednesday, 21 Aug. 2019. The top navigation bar includes a user profile for Miss Lisa Simpson and several notification icons. A red circle highlights the Home, Refresh, and Notifications icons. A blue callout box is overlaid on the right side of the navigation bar, containing the following elements:

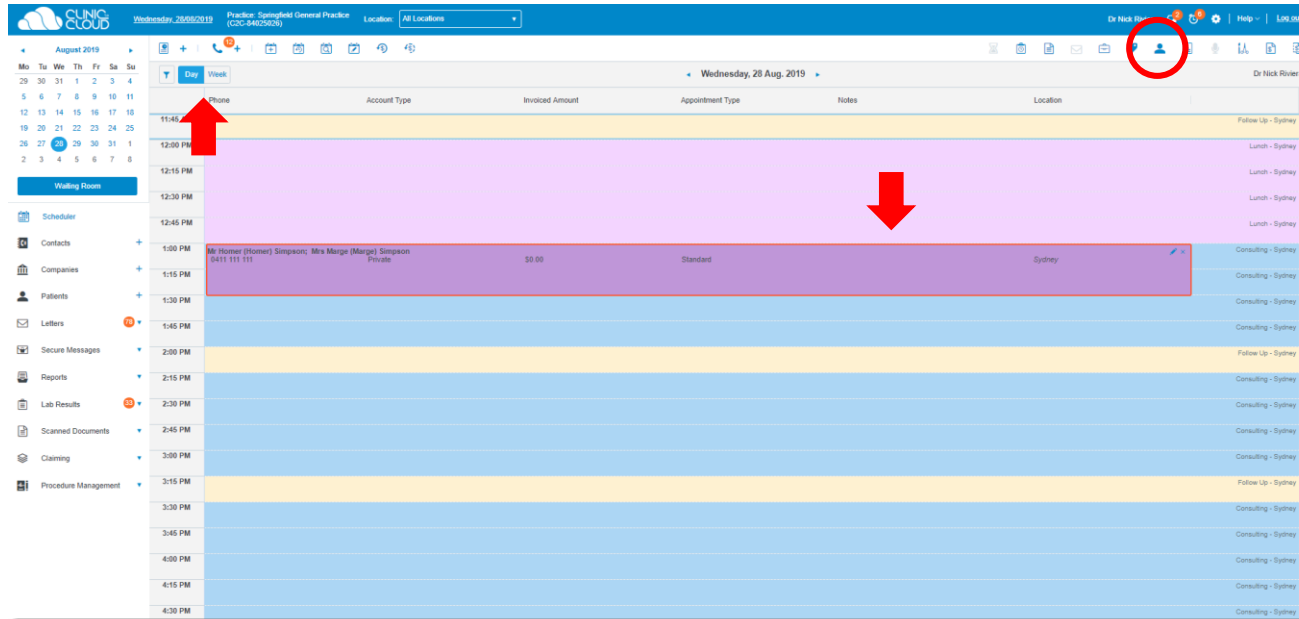
- Home icon with a notification badge '5'
- Refresh icon with a notification badge '4'
- Notifications icon with a notification badge '1'
- Settings gear icon
- Help dropdown menu
- Log out link

The main content area displays a calendar for August 2019 and a list of appointments for Wednesday, 21 Aug. 2019. The appointments are color-coded by time slot: 10:00 AM (blue), 10:15 AM (blue), 10:30 AM (yellow), 10:45 AM (blue), 11:00 AM (blue), 11:15 AM (blue), 11:30 AM (blue), 11:45 AM (yellow), 12:00 PM (purple), 12:15 PM (purple), 12:30 PM (purple), 12:45 PM (purple), 1:00 PM (blue), 1:15 PM (blue), 1:30 PM (blue), and 1:45 PM (blue).

2

Schedule Management

Switch between **Day/Week View**, double click to **Start a Consult** and know your **Patient File** shortcut.



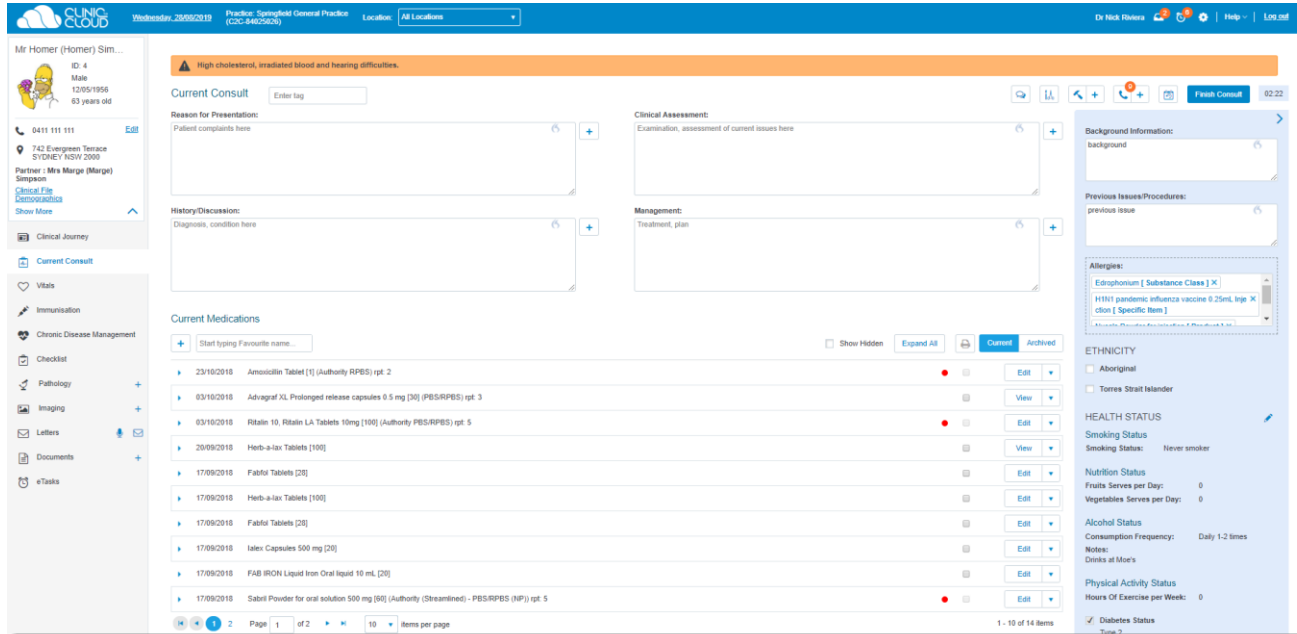
The screenshot displays the CLINIC CLOUD scheduler interface. At the top, the header shows the date 'Wednesday, 28 Aug. 2019' and the practice name 'Spangfield General Practice'. A red circle highlights the user profile icon in the top right corner. On the left side, there is a calendar for August 2019 and a sidebar with navigation options like 'Scheduler', 'Contacts', 'Companies', 'Patients', 'Letters', 'Secure Messages', 'Reports', 'Lab Results', 'Scanned Documents', 'Claiming', and 'Procedure Management'. The main area shows a day view for Wednesday, 28 Aug. 2019, with a time slot grid from 11:45 AM to 4:30 PM. A red arrow points to the 'Day/Week' view toggle. A consultation entry is highlighted in purple, showing 'Mr Homer (Homer) Simpson; Mrs Marge (Marge) Simpson' at 1:00 PM. A second red arrow points to this entry. The right-hand sidebar shows the name 'Dr Nick Riviera'.

Time	Phone	Account Type	Invoiced Amount	Appointment Type	Notes	Location	Dr Nick Riviera
11:45 AM							Follow Up - Sydney
12:00 PM							Lunch - Sydney
12:15 PM							Lunch - Sydney
12:30 PM							Lunch - Sydney
12:45 PM							Lunch - Sydney
1:00 PM	Mr Homer (Homer) Simpson; Mrs Marge (Marge) Simpson (411 111 111)	Private	0.00	Standard		Sydney	Consulting - Sydney
1:15 PM							Consulting - Sydney
1:30 PM							Consulting - Sydney
1:45 PM							Consulting - Sydney
2:00 PM							Follow Up - Sydney
2:15 PM							Consulting - Sydney
2:30 PM							Consulting - Sydney
2:45 PM							Consulting - Sydney
3:00 PM							Consulting - Sydney
3:15 PM							Follow Up - Sydney
3:30 PM							Consulting - Sydney
3:45 PM							Consulting - Sydney
4:00 PM							Consulting - Sydney
4:15 PM							Consulting - Sydney
4:30 PM							Consulting - Sydney

3

Consult Notes

Learn how add **Consult Notes** [here!](#)

The screenshot displays the CLINIC CLOUD interface for a patient named Mr Homer (Homer) Sim. The interface includes a header with the date (Wednesday, 23/05/2019), practice name (Springfield General Practice), and location (All Locations). A navigation sidebar on the left contains options like Clinical Journey, Current Consult, Vitals, Immunisation, Chronic Disease Management, Checklist, Pathology, Imaging, Letters, Documents, and eTasks. A red arrow points to the 'Current Consult' option.

The main content area shows a patient summary with ID 4, Male, DOB 12/05/1956, and age 63. It includes sections for Reason for Presentation, Clinical Assessment, History/Discussion, and Management. A warning banner at the top indicates 'High cholesterol, irradiated blood and hearing difficulties.'

The 'Current Medications' section lists the following items:

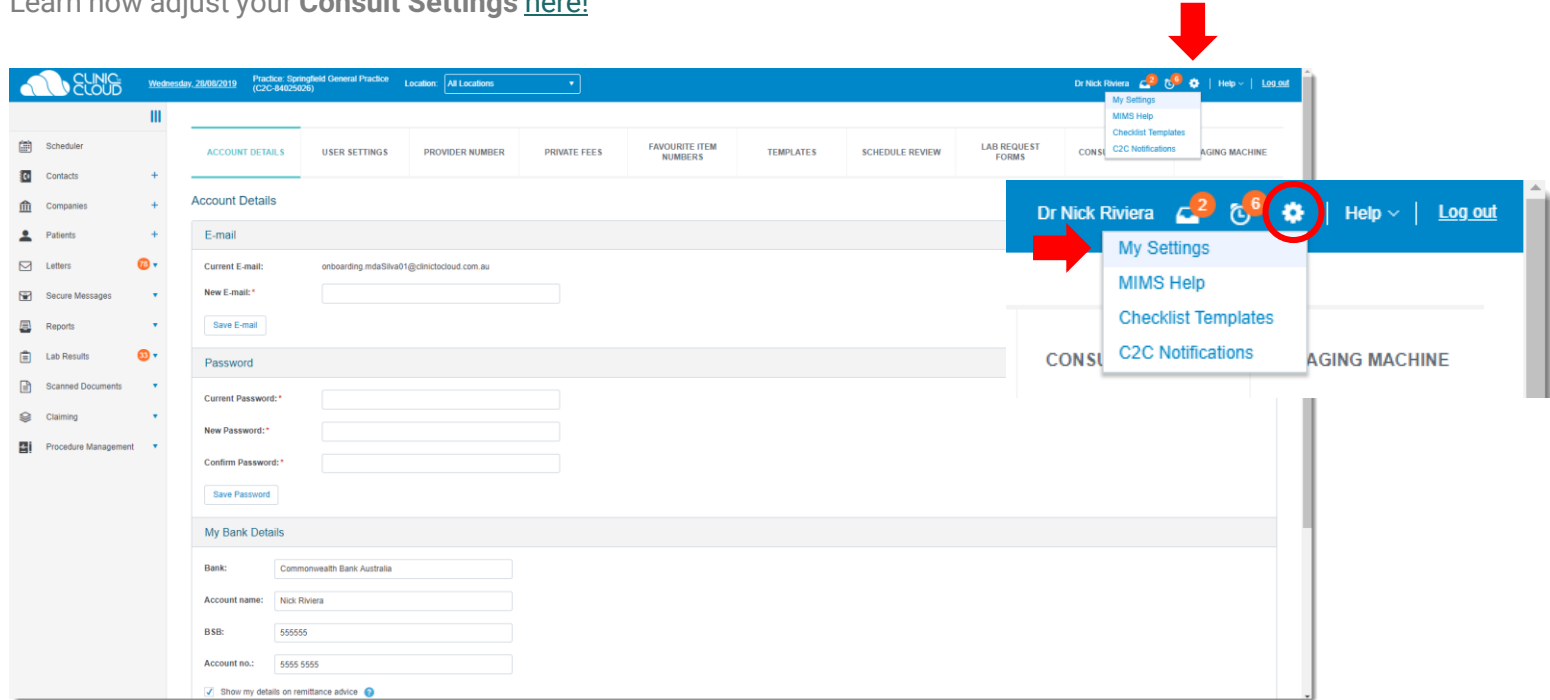
Date	Medication Name	Strength	Frequency	Status	Action
23/10/2016	Amoxicillin Tablet [1]	(Authority PBS)	qtd 2	Active	Edit
03/10/2016	Advagraf XL Prolonged release capsules	0.5 mg [30]	(PBS/RPBS) qtd 3	Active	View
03/10/2016	Ritalin 10, Ritalin LA Tablets	10mg [100]	(Authority PBS/RPBS) qtd 5	Active	Edit
20/09/2016	Herb-a-lax Tablets	[100]		Active	View
17/09/2016	Fabfal Tablets	[20]		Active	Edit
17/09/2016	Herb-a-lax Tablets	[100]		Active	Edit
17/09/2016	Fabfal Tablets	[20]		Active	Edit
17/09/2016	laxer Capsules	500 mg [20]		Active	Edit
17/09/2016	FAB IRON Liquid Iron Oral liquid	10 mL [20]		Active	Edit
17/09/2016	Sabril Powder for oral solution	500 mg [50]	(Authority Streamlined) - (PBS/RPBS (NF)) qtd 5	Active	Edit

The right sidebar contains sections for Background Information, Previous Issues/Procedures, Allergies (listing Edrophonium and H1N1 pandemic influenza vaccine), ETHNICITY (Aboriginal, Torres Strait Islander), HEALTH STATUS (Smoking Status: Never smoker), Nutrition Status (Fruits/Vegetables Serves per Day: 0), Alcohol Status (Consumption Frequency: Daily 1-2 times), Notes (Drinks at Mom's), Physical Activity Status (Hours Of Exercise per Week: 0), and Diabetes Status (checked).

4

Consult Settings

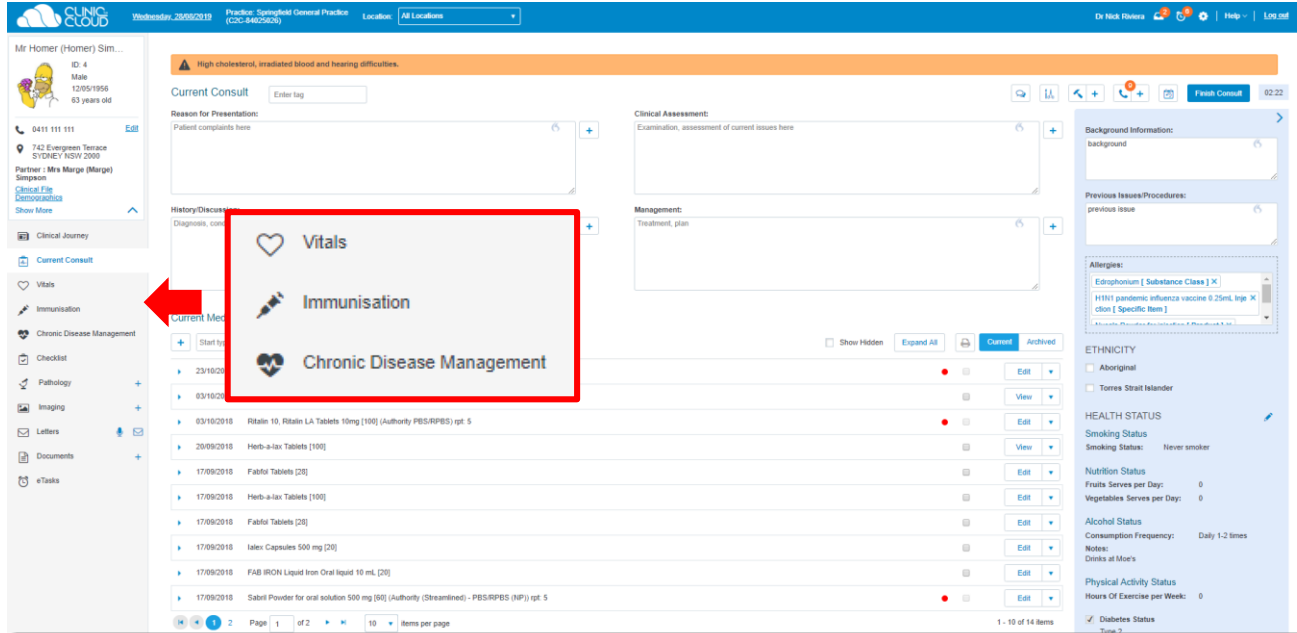
Learn how adjust your **Consult Settings** [here!](#)



The screenshot displays the CLINIC CLOUD user interface. At the top, the navigation bar includes the user's name 'Dr Nick Riviera', notification counts (2, 6), a settings gear icon, and links for 'Help' and 'Log out'. A red arrow points to the settings gear icon. Below the navigation bar, a horizontal menu contains various settings categories: ACCOUNT DETAILS, USER SETTINGS, PROVIDER NUMBER, PRIVATE FEES, FAVOURITE ITEM NUMBERS, TEMPLATES, SCHEDULE REVIEW, LAB REQUEST FORMS, CONSULTING, and AGING MACHINE. The 'ACCOUNT DETAILS' section is active, showing fields for 'E-mail' (Current E-mail: onboarding.mdaSilva0@cliniccloud.com.au, New E-mail: [input field], Save E-mail button) and 'Password' (Current Password: [input field], New Password: [input field], Confirm Password: [input field], Save Password button). Below this is the 'My Bank Details' section with fields for Bank (Commonwealth Bank Australia), Account name (Nick Riviera), BSB (555555), and Account no. (5555 5555). A red arrow points to the 'My Settings' option in the dropdown menu that appears when the settings gear icon is clicked.

Investigations

Learn how manage Vitals, Immunisations & Chronic Disease Management.



Mr Homer (Homer) Sim...
 ID: 4
 Male
 1205/1956
 63 years old

0411 111 111
 742 Evergreen Terrace
 SYDNEY NSW 2000
 Partner: Mrs Marge (Marge) Simpson

Reason for Presentation:
 Patient complains here

Clinical Assessment:
 Examination, assessment of current issues here

Management:
 Treatment plan

History/Discharge

Date	Description	Status	Action
03/10/2018			
03/10/2018	Ritalin 10, Ritalin LA Tablets 10mg [100] (Authority PBS/RPBS) qd 5		Edit
20/09/2018	Herb-a-lax Tablets [100]		Edit
17/09/2018	Fabfal Tablets [20]		Edit
17/09/2018	Herb-a-lax Tablets [100]		Edit
17/09/2018	Fabfal Tablets [20]		Edit
17/09/2018	laxer Capsules 500 mg [20]		Edit
17/09/2018	FAB IRON Liquid Iron Oral liquid 10 mL [20]		Edit
17/09/2018	Sabri Powder for oral solution 500 mg [50] (Authority Streamlined) - PBS/RPBS (NF) qd 5		Edit

Navigation: Page 1 of 2, 10 items per page, 1 - 10 of 14 items

Right Sidebar:

- Background Information: background
- Previous Issues/Procedures: previous issue
- Allergies: Edrophonium [Substance Class] X, H1N1 pandemic influenza vaccine 0.25mL, Inp X (don't Specify Item)
- ETHNICITY: Aboriginal, Torres Strait Islander
- HEALTH STATUS: Smoking Status: Never smoker
- Nutrition Status: Fruits Serves per Day: 0, Vegetables Serves per Day: 0
- Alcohol Status: Consumption Frequency: Daily 1-2 times
- Physical Activity Status: Hours Of Exercise per Week: 0
- Diabetes Status: Diabetes Status

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Printing Scripts

Learn how prescribe and Print Scripts [here!](#)

Dr Nick Riviera
123 Fake Street, SYDNEY NSW 2000
Phone: (55) 5555 - 5555

Prescriber no. 5555555555555555 Script No: 2

Patient's Medicare no. 6145-19578-9-2

Pharmaceutical benefits entitlement no.

Safety Net entitlement contributor (leave relevant box)

Concessional or dependent RPBS beneficiary or Safety Net concessional contributor

Patient's name Mr Homer (Homer) Simpson (12/05/1956)
Address 742 Evergreen Terrace, SYDNEY NSW 2000



Dr Nick Riviera
123 Fake Street, SYDNEY NSW 2000
Phone: (55) 5555 - 5555

Prescriber no. 5555555555555555 Script No: 2

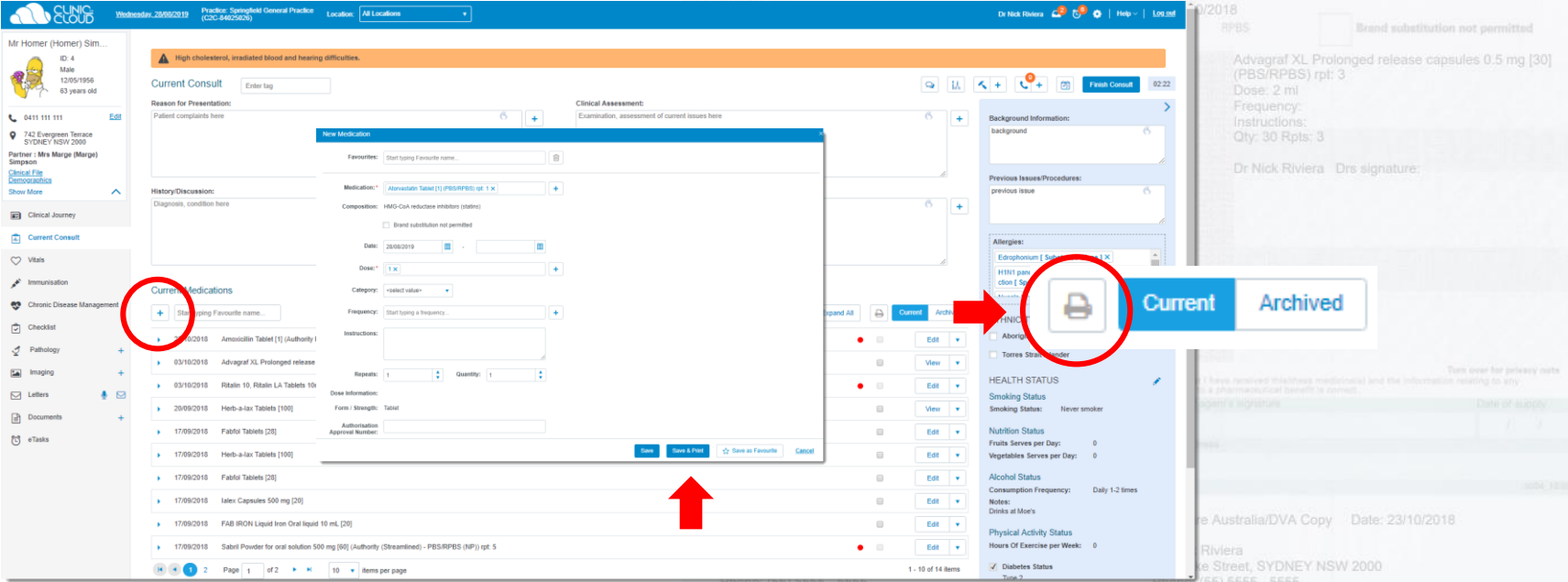
Patient's Medicare no. 6145-19578-9-2

Pharmaceutical benefits entitlement no.

Safety Net entitlement contributor (leave relevant box)

Concessional or dependent RPBS beneficiary or Safety Net concessional contributor

Patient's name Mr Homer (Homer) Simpson (12/05/1956)
Address 742 Evergreen Terrace, SYDNEY NSW 2000



The screenshot shows the CLINIC CLOUD interface for a patient named Mr Homer (Homer) Simpson. The 'Current Medications' table lists several medications, including Amoxicillin, Advagraf XL, Ritalin, Herb-a-lax, Fabril, Ialax, FAB IRON, and Sabril. A red circle highlights the 'Print' icon in the 'Current Medications' table. Another red circle highlights the 'Print' icon in the 'Current' tab of the right-hand panel. A red arrow points from the first circle to the second. A red arrow also points to the 'Save & Print' button at the bottom of the medication list.

Phone: (05) 5555 - 5555

Prescriber No: 5555555555555555

Mr Homer (Homer) Simpson (12/05/1956)
742 Evergreen Terrace, SYDNEY NSW 2000

Script No: 2

Phone: (55) 5555 - 5555

Prescriber No: 5555555555555555

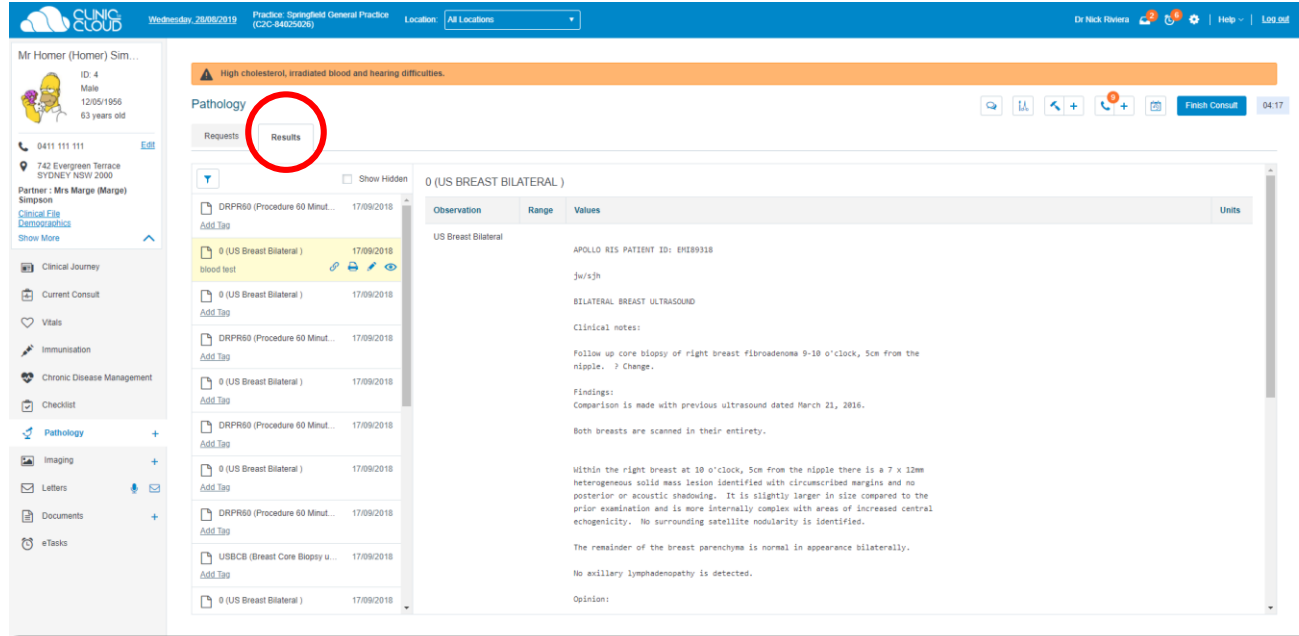
Mr Homer (Homer) Simpson (12/05/1956)
742 Evergreen Terrace, SYDNEY NSW 2000

Script No: 2

7

Lab Results

Learn how to view and manage **Lab Results** [here!](#)



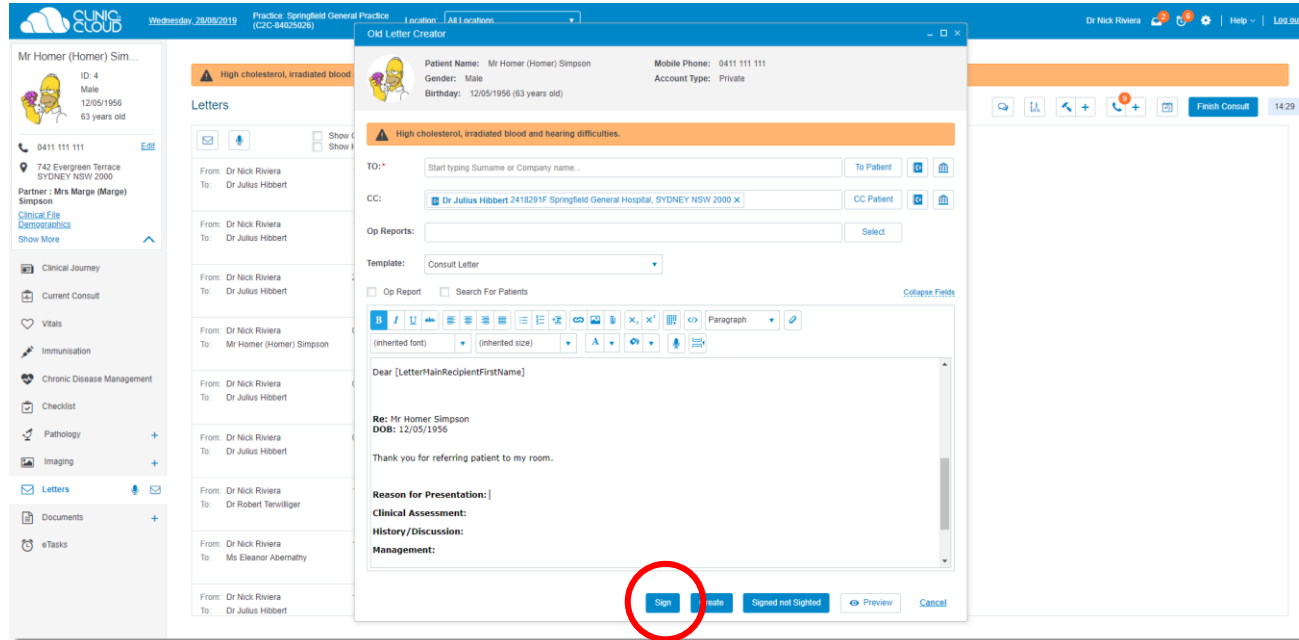
The screenshot shows the CLINIC CLOUD interface for a patient named Mr Homer (Homer) Sim. The patient's details include ID 4, Male, born 12/05/1956, 63 years old, and a partner Mrs Marge (Marge) Simpson. The interface is divided into several sections:

- Header:** Shows the clinic name (CLINIC CLOUD), date (Wednesday, 28/05/2019), practice name (Springfield General Practice), location (All Locations), and user information (Dr Nick Rivers).
- Left Sidebar:** A navigation menu with options like Clinical Journey, Current Consult, Vitals, Immunisation, Chronic Disease Management, Checklist, Pathology (highlighted with a red arrow), Imaging, Letters, Documents, and eTasks.
- Alerts:** A prominent orange banner at the top reads "High cholesterol, irradiated blood and hearing difficulties."
- Pathology Section:** A tab labeled "Pathology" is active, with a sub-tab "Results" circled in red. Below this is a list of pathology requests, including "0 (US Breast Bilateral)" dated 17/09/2018, which is highlighted in yellow.
- Results View:** The selected result is displayed in a table with columns for Observation, Range, Values, and Units. The observation is "US Breast Bilateral" with a patient ID of EM899318. The value is "jw/rsjh". The clinical notes describe a core biopsy of a right breast fibroadenoma and findings from a bilateral breast ultrasound.

8

Letters

Learn how to create and manage **Letters** [here!](#)

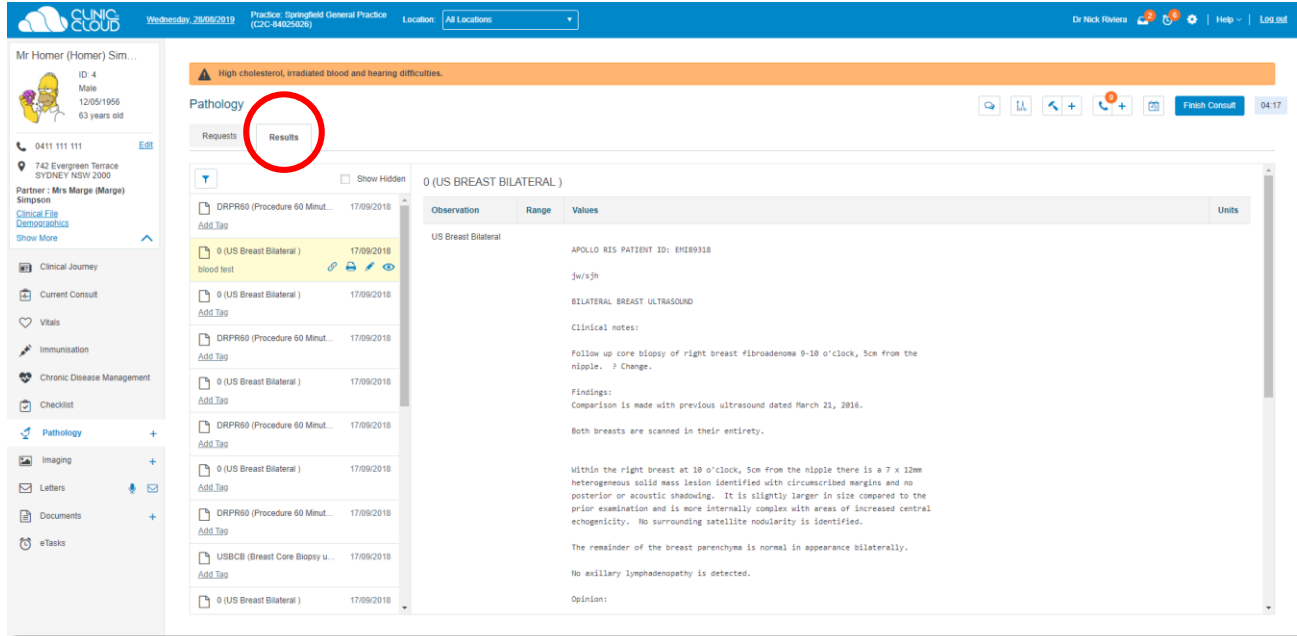


The screenshot displays the 'CLINIC CLOUD' interface for creating a letter. On the left sidebar, a red arrow points to the 'Letters' menu item. The main window is titled 'Old Letter Creator' and shows patient details for Mr Homer Simpson (ID: 4, Male, 12/05/1956, 63 years old). Below the patient details is a list of letters, with the most recent one from Dr Nick Riviera to Dr Julius Hibbert. The central form is for creating a new letter, with a red circle highlighting the 'Sign' button at the bottom. The form includes fields for 'To:', 'CC:', 'Op Reports:', and 'Template:'. The letter content area contains a red warning banner, a 'Dear [LetterMainRecipientFirstName]' salutation, and a 'Re: Mr Homer Simpson' subject line. The letter body text reads: 'Thank you for referring patient to my room.' Below this, there are sections for 'Reason for Presentation:', 'Clinical Assessment:', 'History/Discussion:', and 'Management:'. The bottom of the form has buttons for 'Sign', 'Print', 'Signed not Sighted', 'Preview', and 'Cancel'.

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Scanning

Learn how to view and manage **Scanned Documents** [here!](#)



The screenshot shows the CLINIC CLOUD interface for a patient named Mr Homer (Homer) Sim. The top navigation bar includes the date (Wednesday, 28/05/2019), practice name (Springfield General Practice), location (All Locations), and user information (Dr Nick Rivers). The left sidebar contains various menu items, with 'Pathology' highlighted and a red arrow pointing to it. The main content area displays a 'Pathology' section with a 'Results' tab circled in red. Below this, a list of pathology requests is shown, with one entry for '0 (US Breast Bilateral) blood test' dated 17/09/2018 highlighted in yellow. To the right, the detailed results for this test are displayed, including observation, range, values, and units.

High cholesterol, irradiated blood and hearing difficulties.

Pathology

Requests: **Results**

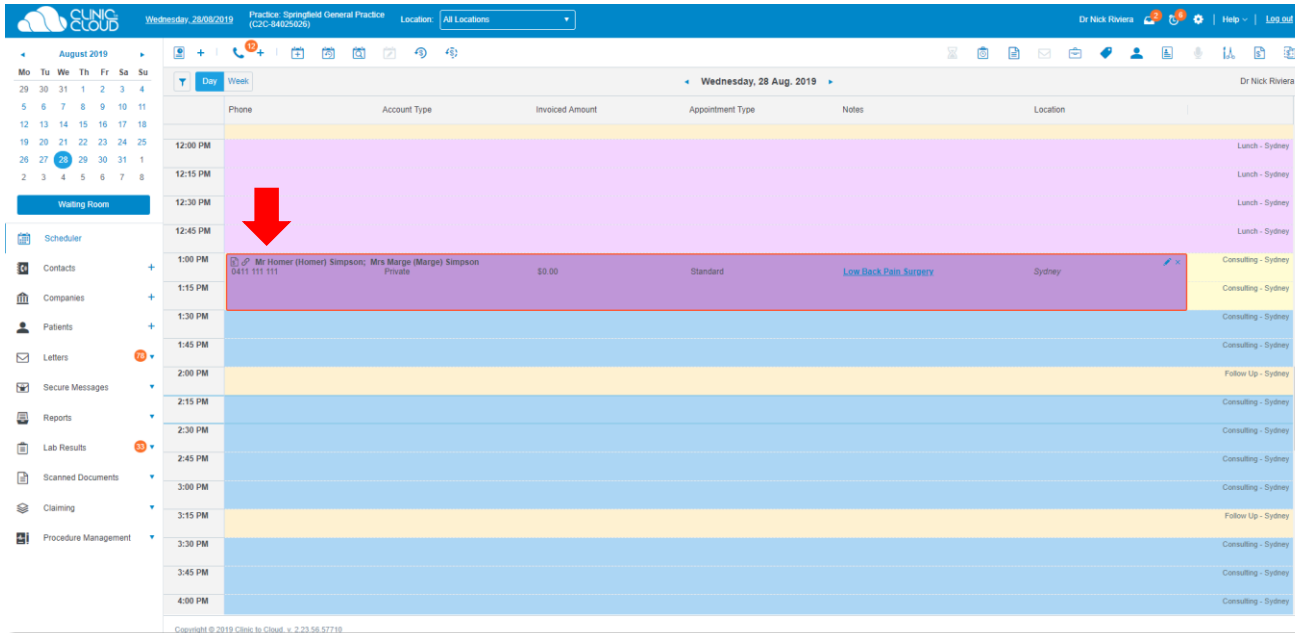
0 (US Breast Bilateral)

Observation	Range	Values	Units
US Breast Bilateral		APOLLO RIS PATIENT ID: EM899318	
		Jw/sJh	
		BILATERAL BREAST ULTRASOUND	
		Clinical notes:	
		Follow up core biopsy of right breast fibroadenoma 9-10 o'clock, 5cm from the nipple. ? Change.	
		Findings:	
		Comparison is made with previous ultrasound dated March 21, 2016.	
		Both breasts are scanned in their entirety.	
		Within the right breast at 10 o'clock, 5cm from the nipple there is a 7 x 12mm heterogeneous solid mass lesion identified with circumscribed margins and no posterior or acoustic shadowing. It is slightly larger in size compared to the prior examination and is more internally complex with areas of increased central echogenicity. No surrounding satellite nodularity is identified.	
		The remainder of the breast parenchyma is normal in appearance bilaterally.	
		No axillary lymphadenopathy is detected.	
		Opinion:	

10

Procedure Management

Learn how to create a [Fee Estimate](#), [Book Procedure Appointment](#) and how your Admin/Reception can print the [Operation List](#).



Wednesday, 28/08/2019 Practice: Springfield General Practice (CZC-94825295) Location: All Locations Dr Nick Riviera Help Log Off

August 2019

Mo Tu We Th Fr Sa Su

29 30 31 1 2 3 4

5 6 7 8 9 10 11

12 13 14 15 16 17 18

19 20 21 22 23 24 25

26 27 28 29 30 31 1

2 3 4 5 6 7 8

Waiting Room

Scheduler

Contacts

Companies

Patients

Letters

Secure Messages

Reports

Lab Results

Scanned Documents

Claiming

Procedure Management

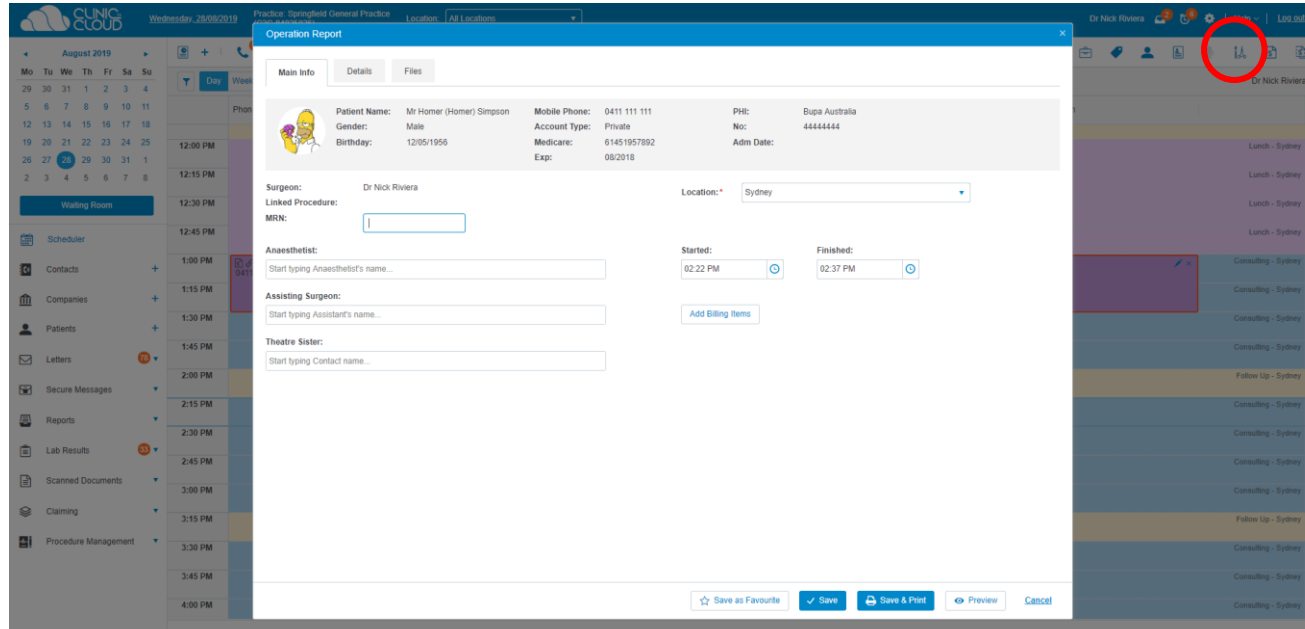
Phone	Account Type	Invoiced Amount	Appointment Type	Notes	Location
					Lunch - Sydney
					Lunch - Sydney
					Lunch - Sydney
					Lunch - Sydney
0411 111 111	Private	\$0.00	Standard	Low Back Pain Surgery	Sydney
					Consulting - Sydney
					Consulting - Sydney
					Consulting - Sydney
					Follow Up - Sydney
					Consulting - Sydney
					Consulting - Sydney
					Consulting - Sydney
					Consulting - Sydney
					Follow Up - Sydney
					Consulting - Sydney
					Consulting - Sydney
					Consulting - Sydney
					Consulting - Sydney

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11

Operation Report

Learn how to create an **Operation Report** [here!](#)



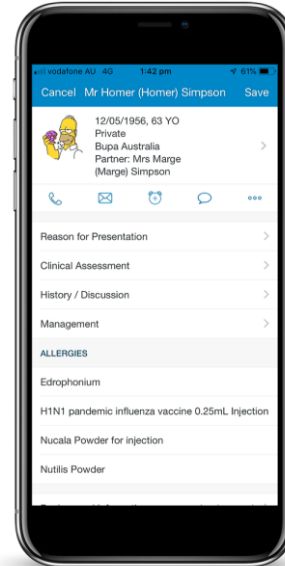
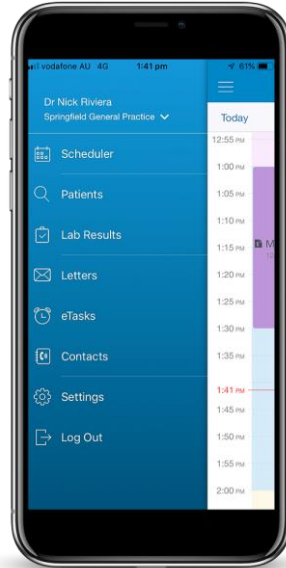
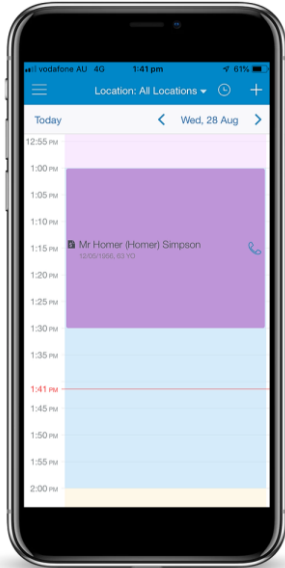
The screenshot displays the 'Operation Report' form within the CLINIC CLOUD application. The form is titled 'Operation Report' and is set for 'Springfield General Practice' at 'All Locations'. The patient is identified as Mr Homer (Homer) Simpson, a male born on 12/05/1956. The surgeon is Dr Nick Riviera, and the procedure is scheduled for Sydney. The form includes fields for the anaesthetist, assisting surgeon, and theatre sister, each with a 'Start typing' prompt. The procedure start and finish times are set to 02:22 PM and 02:37 PM, respectively. A red circle highlights the 'Print' icon in the top right corner of the window. The background shows a calendar view for August 2019 and a list of activities for Dr Nick Riviera.

Section	Field	Value
Patient Info	Patient Name	Mr Homer (Homer) Simpson
	Gender	Male
	Mobile Phone	0411 111 111
	PHI	Bupa Australia
Account Info	Account Type	Private
	Medicare	61451957892
	Adm Date	
	Exp	08/2018
Surgeon	Surgeon	Dr Nick Riviera
	Location	Sydney
Timing	Started	02:22 PM
	Finished	02:37 PM

12

Doctor App

Download and learn how to use **Doctor App** [here!](#)



13

Help Centre

Find more in our **Help Centre** by [clicking here](#) and typing in a keyword in your search

How can we help?

SEARCH



ALERTS & UPDATES



KNOWLEDGE BASE



VIDEO TUTORIALS



RELEASE NOTES



THANK YOU

